



# FINANCE ADMINISTRATOR

## 12 month Parental Leave Contract

- **12 month contract, with possible full-time extension**
- **Based at West Lakes, with free car parking**
- **Mid - late February start date**

An opportunity exists for an experienced Finance Administrator to join South Australia's leading sports and entertainment organisation. The SANFL is a Top 100 South Australian business and the premier State League responsible for growing and promoting the game of football at all levels.

Reporting to the Chief Financial Officer, the Finance Administrator is very much a hands-on role that manages and administers the following functions; accounts payable, accounts receivable, daily banking, bank reconciliation and other office functions as required.

To be successful in this position you will require experience in a similar role, particularly in managing accounts payable and receivable systems. Candidates will also require good communication skills, strong organisational skills, the ability to prioritise multiple tasks and a high attention to detail.

This is a 12 month Parental Leave contract position commencing mid - late February, with potential for a full-time extension.

If you have the skills and experience for this role and enjoy working in a small team that is an integral part of a dynamic organisation, please apply!

**Applications close Friday 20 January.**

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**Confidential applications and phone enquiries should be forwarded to:**  
Vasso Fessas, Manager Human Resources, Health & Safety: [hr@sanfl.com.au](mailto:hr@sanfl.com.au) or 8440 6909